

Digital File Shredder Pro Quick Start Guide



How Migo Digital File Shredder Pro Works:

Digital File Shredder allows you to remove various types of data from your computer, including records of Internet and other activity, downloaded files, etc. In most cases, data removed by Digital File Shredder cannot ever be recovered.

Dragging files to the Recycle Bin and emptying it is not enough, because merely deleting a file usually does not physically remove data from your hard disk. Software exists (such as Migo Recover Lost Data) that can easily retrieve files that you thought were safely deleted, even if you reformat your hard drive. Furthermore, it is possible to disassemble a computer and recover data that was "securely" deleted.

Digital File Shredder Pro comes in two versions:

- The light version, with limited functionality, can be upgraded to the full version by entering a registration code.
- Digital File Shredder U3 Edition is designed to be installed on any U3 device and used on any compatible computer.

Key Features:

- Digital File Shredder offers a number of options:
 - Quick, which overwrites data one time
 - DOD standard, which overwrites data three (3) times
 - Up to 200 overwrites are possible (see the application online help for more information)
- Digital File Shredder knows where to find the most common files that are stored on your computer by other programs, including Microsoft Internet Explorer and Microsoft Office.
 - This information can be deleted whenever you wish, or you can specify automatic deletion at any time.
 - Plug-ins allow Digital File Shredder to clean additional programs or new versions that store their data differently.
- Digital File Shredder is designed to update itself online, downloading new software from Migo's website and installing it automatically. New plug-ins are usually available through automatic download.
- Sections:
 - The *Shred Center* page is the control center for permanently deleting (shredding) files and folders.
 - The *System Cleaner* page contains controls for cleaning unwanted information from your computer. To access this page, click the System Cleaner page if it is not already selected.
 - The *Options* page:
 - The *General* tab contains settings for password protection and automatic updates.
 - The *File Shredder* tab contains file shredder options, quick shred settings and scheduling.
 - The *System* tab allows managing scheduled cleaning jobs and the cookie white list.
 - The *Advanced* tab allows setting the shred/overwrite pass count.
- Other features:
 - Knows the location of a large selection of data created by popular programs. More locations can be added using plug-ins. (Some features require Digital File Shredder Pro.)
 - Allows you to white list web cookies, if necessary.
 - Downloads and installs updates automatically.

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- Permanently deletes files, using DOD standard specification techniques. (Some features require Digital File Shredder Pro.)
- Purge free space on disks to ensure deleted files are completely removed (Digital File Shredder Pro only).
- Desktop Shredder icon for drag and drop shredding of files and folders.
- Right-click to shred files and folders.
- System Cleaning can be scheduled to occur automatically (Digital File Shredder Pro only).

Getting Started:

Installation

When Digital File Shredder is installed, the following functions are immediately available:

- Desktop Shredding: Drag and drop files and folders on the Portable Shredder icon on your desktop to securely delete them (using the current application settings.)
- Right-click items on your hard disk and select “Shred ...” from the popup menu.

Running Digital File Shredder

To run Digital File Shredder:

1. Click *Start > Programs > Migo > Digital File Shredder*.
2. Double-click the *Digital File Shredder* application icon. You can also open this Help file, view the online User’s Guide, or check online for updates to the program.

Note: To run the U3 Edition of the program, see the instructions that came with your U3 device.

When Digital File Shredder starts, you should see the Shred Center page. Here you can:

- Securely delete files and folders.
 - Drag and drop files to be shredded to the window.
 - Choose Browse to browse to files and folders.
3. When you have made all your selections, click the *Shred Now* button. The files and folders in the list will be permanently deleted according to the settings specified on the *Advanced* tab of the *Settings* page.

WARNING: Shredded files can never be recovered. If you shred important data, it is gone forever. It is also possible to crash your computer or render it unbootable by removing needed files. Never shred anything if you do not understand what it does.

Performing a System Cleaning

To perform a system cleaning, check items from the list to include (see the *System Cleaner* page for more information: some cleaning items are not available with all versions of the program) and click *Clean System*.

- Digital File Shredder Pro only: You can click *Schedule This Job* to create a schedule for running System Cleaner automatically (see the *Schedule Cleaning* page for more information).
- Digital File Shredder U3 Edition only: The U3 version of the software can be used on any computer compatible with your U3 device. The software generally looks and behaves the same as the installed version.

System Requirements:

- Windows 2000, XP, or Vista
- 166Mhz Processor, 64MB RAM

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Troubleshooting and Support:

- 10MB Hard Drive Space
- CD-ROM Drive(if installing from CD)
- Internet connection required for activation and program updates: If using Microsoft Internet Explorer, use version 5.5 or above.

Updating Digital File Shredder

Digital File Shredder is designed to update itself online whenever a new version is available. Updated software is downloaded and installed, and is immediately available: normally there is no need to reboot your computer. The U3 Edition, since it is installed on a U3 device, cannot be automatically updated.

- **Updating from within Digital File Shredder:** To check for and install an update, click the *Check Now for Updates* button on the *General* tab of the *Options* page. You will be prompted to check for an update and install it if found. Digital File Shredder will then search for updates. If one is found, it will be automatically downloaded and installed. Once the files are downloaded, installation usually only takes a few seconds.
- **Updating automatically** (within Digital File Shredder): Check the *Enable Automatic Product Update* checkbox on the *General* tab of the *Options* page.
- **Updating manually:** This method does not require Digital File Shredder to be running. From the *Start* menu, choose *Programs > Migo > Digital File Shredder > Check For Updates*.

Uninstalling Digital File Shredder

Digital File Shredder is available in several different forms, in limited and U3 specific versions as well as the fully installed versions. U3 Editions of the software can be installed from the Internet, from a U3 Package file on your computer, or may be provided on your U3 device when purchased. Install and uninstall according to the instructions provided with your U3 device; the instructions below do not apply to U3 software.

1. Shut down the program.
2. Click *Start > Settings > Add/Remove Programs*.
3. Select *Migo Digital File Shredder* from the list and click *Change/Remove*.
4. Follow the onscreen directions to remove the program.

Certain components cannot be removed until your computer is rebooted. It is not usually necessary do this immediately, since they are no longer functioning.

Customer Help Desk

- Contact our Technical Support team at **949-263-8560**, Monday through Friday, 8:00 AM to 5:00 PM PST (excluding holidays). Please be at the computer where the software is installed when you call.
- To receive support, please submit a ticket at http://migosoftware.helpserve.com/index.php?_m=tickets&_a=submit. We will ensure that your enquiries are answered to your satisfaction as soon as possible.

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